

### **THIRD-PARTY SPECIAL EVENT FUNDRAISING APPLICATION**

Please complete the following information to submit your fundraising event proposal

Event Name (For recognition and promotion purposes): \_\_\_\_\_

Event Contact: \_\_\_\_\_

Organization: \_\_\_\_\_

Address \_\_\_\_\_ Postal Code \_\_\_\_\_

Daytime Phone # \_\_\_\_\_ Fax: \_\_\_\_\_ Email \_\_\_\_\_

Event Date: \_\_\_\_\_ Time: \_\_\_\_\_

Location: \_\_\_\_\_

Frequency of Event: \_\_\_\_\_ Anticipated Attendance/Participants \_\_\_\_\_

- Annual
- One Time Only
- Ongoing

Describe Your Event:  
\_\_\_\_\_  
\_\_\_\_\_

What inspired you to do this event?  
\_\_\_\_\_  
\_\_\_\_\_

How do you plan to promote/advertise this event?  
\_\_\_\_\_  
\_\_\_\_\_

How will funds be raised at this event?

- Sponsorship
- Auction/Raffle
- Merchandise
- Ticket Sales
- Pledges/Donations
- Other \_\_\_\_\_

Once your event is approved, the Foundation relies on your donation\*. By naming the Never Alone Foundation as the beneficiary of your event or promotion, you are required to donate the full amount you have specified on our behalf. All costs for this event are to come out of the proceeds raised or paid for directly by the event organizer. The Never Alone Foundation is not responsible for any financial losses. Charitable donation receipts will be issued in accordance with Canada Revenue Agency.

\*Your signature on the application confirms that the Never Alone Foundation will receive net proceeds within 30 days of the event date or campaign completion.

Date of Application \_\_\_\_\_ Signature of Applicant \_\_\_\_\_

Thank you for choosing the Never Alone Foundation as your charity of choice. We look forward to working with you!